Plan on the Use of Capacity Enhancement Grant in the 2026/27 School Year

Name of school: St. Rose of Lima's College

Our School has read and understands the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG). The following plan on the use of the CEG is drawn up after full consultation with teachers:

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	Responsible Party
• To relieve teachers' workload on non-teaching duties in order to create space for teachers to enhance their teaching effectiveness • To support teachers in collaborative lesson preparation and teaching	To recruit the following supporting staff: • 1 full-time Assistant Teacher • 1 full-time Teaching Assistant • 1 part-time Teaching Assistant	From 01.09.2026 to 31.08.2027	$548,324.00	• Assist subject heads and subject teachers to handle work, including document processing, sorting and inputting information, file storage and classification, and preparing supplies and equipment • Assist in leading activities inside and outside the school to ensure smooth operation of teaching and learning activities • General Teachers agree that the work quality of relevant personnel meets the requirements and effectively improve work efficiency	The Principal