ANNUAL SCHOOL PLAN 2023-2024

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ST. ROSE OF LIMA'S COLLEGE

School Vision, Mission and Goals

The School shall operate as a "Catholic" school. Its "Catholic" identity shall be recognized in so far as it conforms with the criteria set by the Catholic Church.

With a determination to carry on the contribution of the Catholic Church to education, the School, as its vision and mission, shall uphold and pass on the **core values** of "Truth", "Justice", "Love", "Life" and "Family" to young people to prepare them properly for their life and future responsibilities.

Vision

In the spirit of a loving family devoted to serving one another, and in order to fulfil our school motto, "Through Charity to Truth" in Latin "Per Caritatem Ad Veritatem", we strive to provide an environment that will allow quality education to enhance the spiritual, intellectual, emotional and physical growth of our students by proclaiming the Gospel and teaching moral values.

Mission

To fulfil this vision, we work to:

1. meet the needs of each student by guiding her in her moral, intellectual, emotional, physical, social and spiritual formation
2. emphasise the professional qualifications of our teachers and encourage them in life-long learning
3. foster co-operation among our three schools so that they will earn and benefit from one another
4. establish close relationship with parents and elicit their co-operation

Goals

(a) The School endeavours to live the spirit of Franciscan Missionaries of Mary, with the vision of a holistic development of our students, that they are joyful and loving persons, reaching out to others and living out the true values in life, just as it is set down in the School motto——Through Charity to Truth.

(b) In practice, this means that we try to provide an environment that will allow a quality education which enhances both the intellectual and the moral/spiritual aspects. We shall see that our students uphold truth and kindliness/love, equipping them to face the challenges in life, forming them to reach out to anyone in need and cultivating in themselves the virtues of loyalty and honour as well as the sense of responsibility and commitment.

(c) In the spirit of solidarity, the School also cultivates a family spirit among students, teachers and parents, sees that they collaborate and support one another. This may also include fostering co-operation among our sponsored schools, and establishing close relationship with past students.

Major Concerns

1. Promoting Positive Education

2. Enhancing Self-Regulated Learning through Blended Learning

3. Widening Exposure to Different Learning Experiences through STREAM Education

Major Concern 1: Promoting Positive Education

	Catholic Values:	Ten Core Values:
Key:	CV01 – Truth; CV02 – Justice; CV03 – Love; CV04 – Life; CV05 - Family	EDBV01- Perseverance; EDBV02- Respect for Others; EDBV03- Responsibility; EDBV04- National Identity; EDBV05- Commitment; EDBV06- Integrity; EDBV07- Care for Others; EDBV08- Law-abidingness; EDBV09- Empathy; EDBV10- Diligence

Target	Catholic Values	Core Values	Outline of Strategies	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
Familiarize stakeholders with the language of character strengths • To help students build up their self-confidence and appreciate their and other's character strengths • To build a more positive and supportive school environment • To mobilize every stakeholder to use the language for character strengths • To strengthen the rapport among students by encouraging mutual appreciation and support between them • To boost students' confidence and to promote mental health awareness	CV01 CV02 CV03 CV04 CV05	EDBV01 EDBV02 EDBV03 EDBV04 EDBV05 EDBV06 EDBV07 EDBV08 EDBV09 EDBV10	• Organise Home Room Activities on Character Strengths • Enhance the applications of Character Strengths to encourage students to show appreciation to themselves and others • Encourage students to show appreciation to their classmates by making small gifts and writing encouragement cards for their classmates	• More than 60% of students agree that character strengths can help them to build up self-confidence, to appreciate others and to promote their mental health awareness.	• Record of Homeroom activities • Evaluation surveys to collect feedback from students	September 2023 – May 2024	• Heads of academic department and functional Teams • Guidance Board • Class Teachers	• Life Wide Learning Grant (LWLG) • Learning Support Grant (LSG) • School funds
			• Promote a goal-setting mindset to foster students' habits for self-improvement • Encourage students to take more active part in doing routine physical exercise • Provide more opportunities for students to discover their talent in different aspects. • Invite students to design souvenirs, multimedia elements and decoration materials for school events	• More than 60% of students agree that they have enhancement in their habits for self-improvement. • More than 75% agree that students have improvement in goal-setting.	• Evaluation surveys to collect feedback from students • Products designed by our students	September 2023 – July 2024	• Heads of academic department and functional Teams • Guidance Board • Cultural Subjects Department • OLE Board	• Life Wide Learning Grant (LWLG) • Learning Support Grant (LSG) • School funds
			• Organise activities to cultivate students a positive connection with failure and derive valuable lessons from their errors, specially before and after the major academic assessments • Award students who show significant improvements in major assessments	• More than 60% of students agree that they have enhancement in the abilities in facing adversity.	• Evaluation surveys to collect feedback from students • Award Record	September 2023 – July 2024	• Guidance Board • Academic Affairs • OLE Board	• Life Wide Learning Grant (LWLG) • Learning Support Grant (LSG) • School funds

Target	Catholic Values	Core Values	Outline of Strategies	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
Building students' resilience and capitalising on character strengths • To promote positive education; to teach students the skills to build resilience and capitalize on their character strengths • To build a more positive and supportive school environment • To inculcate teachers with the skills and knowledge of resilience and character strengths • To help students build the skills and habits of self-management and be more confident in learning • Provide different opportunities to students to explore, exercise and develop their character strengths	CV01 CV02 CV03 CV04 CV05	EDBV01 EDBV02 EDBV03 EDBV04 EDBV05 EDBV06 EDBV07 EDBV08 EDBV09 EDBV10	• Refine the comments given on the report cards to incorporate the ideas of character strengths • Organise staff development workshops to equip teachers with the skills of conducting positive education and more informal workshops so teachers can appreciate each other's character strengths	• More than 70% of teachers incorporate the components of character strengths in the comments given on the report cards.	• Evaluation surveys to collect feedback from teachers	September 2023 – May 2024	• Committee on Values Education • Guidance Board	• School funds
			• Arrange some workshops or talks by external organisations to promote positive education • Arrange some Big Sisters' and House activities to strengthen the bonding between junior forms and senior forms students • Arrange students to join more local and international events and exhibiting students' outstanding works and prizes through different channels	• More than 60% of students agree that activities organised can promote positive education and enhance self-management skills and self-esteem.	• Evaluation surveys to collect feedback from students • Record of activities / competitions	September 2023 – August 2024	• Heads of academic department and functional Teams • Guidance Board • Committee on Values Education	• Life Wide Learning Grant (LWLG) • Learning Support Grant (LSG) • School funds • Diversity Learning Grant
			• Evaluate and enhancing the Merit Book System to strengthen students' positive attitude • Support students in cultivating self-discipline and revising the Homework Policy	• More than 70% of teachers agree that the new merit system and homework policy can help students to improve self-management skills and encourage students to develop their character strengths.	• Evaluation surveys to collect feedback from teachers	September 2023 – May 2024	• Heads of academic department and functional Teams • Academic Affairs • Student and General Affairs • Discipline Board	• School funds

Major Concern 2: Enhancing Self-Regulated Learning through Blended Learning

Key:	Catholic Values:	Ten Core Values:
	CV01 – Truth; CV02 – Justice; CV03 – Love; CV04 – Life; CV05 - Family	EDBV01- Perseverance; EDBV02- Respect for Others; EDBV03- Responsibility; EDBV04- National Identity; EDBV05- Commitment; EDBV06- Integrity; EDBV07- Care for Others; EDBV08- Law-abidingness; EDBV09- Empathy; EDBV10- Diligence

Target	Catholic Values	Core Values	Outline of Strategies	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required

Establish the culture for self-directed learning to empower students to pursue life-long learning
• To review students' learning strategies and the current homework policy (e.g., Types / frequency / mode of submission / assessment, etc.)
• To nurture our students to be self-directed learners through multiple strategies
  o Set learning goals and plans;
  o Raise questions and suggest topics of enquiry;
  o Collaborate with peers;
  o Contribute to the design of learning activities or tasks;
  o Identify and use appropriate resources and strategies to support learning and/or complete a learning task;
  o Connect and apply knowledge and skills in a variety of real-life contexts;
  o Evaluate and suggest ways to improve the effectiveness of the learning resources and strategies used; and
  o Review and reflect on their learning experiences
• To develop and equip students with the essential skills so that they can initiate self-learning activities by themselves in the school or after school
	CV01 CV04	EDBV01 EDBV05 EDBV06 EDBV10	• Allocate funding to invite external organisers to organise study skills workshops / time management workshops
			• Provide a wider range of self-learning materials for the students
			• Purchase self-learning tools / apps / software to promote self-directed learning
			• Communicate through different means with students and encourage them to set clear targets for improvements in the future
				• More than 60% of students agree that they are more empowered with the resources in self-directed learning.	• Evaluation surveys to collect feedback from students	September 2023 – May 2024	• Heads of academic department and functional Teams
							• Committee on e-Learning
							• Academic Affairs
							• Careers Board
								• Life Wide Learning Grant (LWLG)
								• Learning Support Grant (LSG)
								• School funds

			• Provide teachers with the necessary skills and knowledge to effectively implement self-regulated learning strategies. • Share sources of videos, notes and other related materials with examples on how students can achieve self-regulated learning effectively • Arrange more workshops to train students on how to use some different software / hardware to achieve self-learning	• More than 65% of teachers and students agree that they are better equipped with the skills and knowledge to implement self-regulated learning strategies.	• Evaluation surveys to collect feedback from teachers and students • Record of activities	September 2023 – May 2024	• Heads of academic department and functional Teams • Committee on e-Learning • Careers Board	• Life Wide Learning Grant (LWLG) • School funds • Diversity Learning Grant

Target	Catholic Values	Core Values	Outline of Strategies	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
Enhancing self-directed learning skills by maximizing opportunities of blended learning • To encourage students to develop various presentation skills • To explore dual modes of teaching and learning • To improve students' self-directed learning skills by doing pre-lesson preparations using e-learning platforms • To offer a wide variety of opportunities in physical and virtual learning • To equip students with information literacy	CV01 CV04	EDBV01 EDBV05 EDBV06 EDBV10	• Encourage students to have self-regulated learning by doing pre-lesson preparation or extended learning using different learning materials • Encourage students to participate in subject-related activities outside classrooms • Encourage students to join various STREAM-related activities and competitions	• More than 60% of students agree that they have participated in different kinds of self-regulated learning activities.	• Evaluation surveys to collect feedback from students • Record of activities / competitions • Record of activities	September 2023 – August 2024	• Heads of academic department and functional Teams • Committee on STEAM Education • Academic Affairs	• Life Wide Learning Grant (LWLG) • Learning Support Grant (LSG) • School funds

Major Concern 3: Widening Exposure to Different Learning Experiences through STREAM Education

Key:	Catholic Values:	Ten Core Values:
	CV01 – Truth; CV02 – Justice; CV03 – Love; CV04 – Life; CV05 - Family	EDBV01- Perseverance; EDBV02- Respect for Others; EDBV03- Responsibility; EDBV04- National Identity; EDBV05- Commitment; EDBV06- Integrity; EDBV07- Care for Others; EDBV08- Law-abidingness; EDBV09- Empathy; EDBV10- Diligence

Target	Catholic Values	Core Values	Outline of Strategies	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
Widening exposure to different learning experiences through STREAM education • To review the current learning and teaching activities related to STREAM education • Encourage students to participate in STREAM related competitions and activities	CV01 CV02 CV04	EDBV01 EDBV03 EDBV04 EDBV05 EDBV06 EDBV08	• Allocate funding and resources to run STREAM courses for students • Allocate manpower to run STREAM courses for students	• More than 60% of student participants agree that the courses can widen their exposure in learning.	• Evaluation surveys to collect feedback from students	September 2023 – August 2024	• Committee on STEAM Education • Heads of academic department and functional Teams	• Life Wide Learning Grant (LWLG) • QEF • School funds
			• Equip teachers with the understanding and implementation of STREAM education • Arrange professional sharing on STREAM education and curriculum planning	• More than 75% of teacher participants agree that the events can help them in STREAM education.	• Evaluation surveys to collect feedback from teachers	September 2023 – July 2024	• Committee on STEAM Education • Heads of academic department and functional Teams	• School funds
Invite students to research/ do projects on STEM • To offer more opportunities to students to be exposed to STREAM elements through project learning • To arouse students' interests and to enrich their knowledge in STREAM	CV01 CV02 CV04	EDBV01 EDBV03 EDBV04 EDBV05 EDBV06 EDBV08	• Reform Form 3 Project-based Learning (PBL)	• More than 60% of Form 3 students agree that the PBL activities can widen their exposure to different learning experiences.	• Evaluation surveys to collect feedback from students	September 2023 – July 2024	• Committee on 4 Key Tasks • Heads of academic department and functional Teams	• Life Wide Learning Grant (LWLG)
			• Extend the opening hours of the STEAM Room for students during lunch time and after school • Organise simple workshops during lunch time and after school in the STEAM Room	• More than 60% of students agree that the school offers different opportunities to them to arouse their interests and	• Evaluation surveys to collect feedback from students • Record of activities	September 2023 – July 2024	• Committee on STEAM Education • Science Department • Technology	• Life Wide Learning Grant (LWLG) • QEF • School

Target	Catholic Values	Core Values	Outline of Strategies	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
			• Encourage different departments to have lessons in STEAM Room using the equipment in the Room	to enrich their knowledge in STREAM.			Department • Mathematics Department	funds
			• Nominate students to join STREAM study tours and competitions • Exhibit STREAM products made by students	• More than 60% of student participants agree that they enjoy the STREAM activities.	• Evaluation surveys to collect feedback from students • Record of activities	September 2023 – May 2024	• Committee on STEAM Education • Science Department • Technology Department • Mathematics Department	• Life Wide Learning Grant (LWLG) • School funds
Promote Stream education • Organize a "STREAM" week. • Integrate STREAM elements in school curriculum • Encourage students to explore different tools and platforms to share religious messages among each other. Promote different religious activities in school through these tools and platforms. • Broaden students' knowledge and connect their learning experiences in different subjects through the "Reading across the Curriculum" programme. Arrange a library tour to promote reading books on the themes relevant to STREAM education. • To develop students' interest in STREAM related subjects and explore more knowledge through different teaching and learning activities	CV01 CV02 CV04	EDBV01 EDBV03 EDBV04 EDBV05 EDBV06 EDBV08	• Allocate funding and resources to run STREAM courses for students • Organise more STREAM-related activities, talks or competitions for students of different forms (i.e. subject-based activities during lessons, activities in STREAM related ECA clubs or OLE days) (Each department at least once) • Encourage students learn more STREAM-related concepts or daily life issues by adopting e-learning approach during lessons	• More than 60% of STREAM-related teachers agree that students developed interest in STREAM related subjects and explored more knowledge in STREAM	• Evaluation surveys to collect feedback from teachers • Record of activities	September 2023 – July 2024	• Committee on STEAM Education • Science Department • Technology Department • Mathematics Department	• Life Wide Learning Grant (LWLG) • School funds
			• Tailor-make the curriculum for STREAM (across departments) • Enhance the collaboration between different STREAM related subjects to strengthen the connection between different subjects' curriculum • Promote STREAM readers by class librarians	• More than 75% of STREAM-related teachers agree that the tailor-made curriculum for STREAM integrated the STREAM elements effectively across different subjects.	• Evaluation surveys to collect feedback from teachers • Record of the Committee on STREAM education	September 2023 – May 2024	• Committee on STEAM Education • Science Department • Technology Department • Mathematics Department	• Promotion of Reading Grant • School funds

Target	Catholic Values	Core Values	Outline of Strategies	Success Criterion	Method of Evaluation	Time Scale	Responsible person	Resource Required
Promote the use of e-learning tools to facilitate learning and teaching within and outside classrooms • Purchase more hardware (iPad) and Apps which facilitate learning and teaching • Explore and implement Bring Your Own Device (BYOD) Policy for students • Equip teachers who use iPads or similar devices in their teaching with apple pencils or pencils with similar functions.	CV01 CV02 CV04	EDBV01 EDBV03 EDBV04 EDBV05 EDBV06 EDBV08	• Share good practices in teaching and learning using iPads, and exemplar of lessons on e-learning and use of BYOD [with lesson plans, implementation records, evaluation] • Provide extra learning materials via e-learning platform e.g. challenging tasks for higher-skilled students • Provide teaching videos for chapter revision via e-learning platform. (Flipped Classroom) • Encourage peer learning by asking students to share their notes and thoughts with the iPads during lessons and on different learning platforms	• More than 75% of teachers agree that e-learning can effectively facilitate learning and teaching within and outside classroom. • More than 75% of teachers agree that the sharing of good practices can equip them in their teaching with different kinds of e-learning tools.	• Evaluation surveys to collect feedback from teachers • Department record of submission	September 2023 – May 2024	• Committee on e-Learning • Academic Affairs • Heads of academic department • Technology Department	• Life Wide Learning Grant (LWLG) • School funds