

St. Rose of Lima's College
2023 - 2024
Library Annual Programme Plan

Objectives/ Areas of major concern:

1. Promoting positive education (Reading Corner)
2. Enhancing self-regulated learning through blended learning (DEAR Time / BYOD)
3. Widening exposure to different learning experiences through STREAM education (Library Newsletter: STREAM)
4. Implementing the work plan on National Security Education (NSE Corner/ Library Visit)

Implementation Plan: (New activities implemented/amended highlighted in yellow)

1. Promoting positive education

Targets	Values Concerned		Strategies/ Tasks	Details/ success criteria	Methods of Evaluation	Time Scale	People Responsible	Resources
	Catholic Values	Ten Core Values						
	CV01 - Truth CV02 - Justice CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV08- Law- abidingness EDBV09- Empathy EDBV10- Diligence						
a. Promote school theme book by arranging the circulation at the Reading Corner for students to borrow more books easily	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy	-Decoration of the Reading Corner -Install ipad/ computer and scanner for students to borrow and	-Lead student librarians to bookshops and select their favor books on different school themes (at least 2 times) -Decoration will be	Purchasing record Observation Monthly duty roaster Questionnaire	Whole year	Miss Chi	\$25000 (adjust with the budget of item e/l)

		EDBV10- Diligence	return books conveniently at Reading Corner during recess throughout the year	made (at least 2 times) -Members may form pairs to work -Set duty roaster (monthly) -Train student librarians to use the circulation system -at least 20% of students feel convenient to borrow and return books				
b. Strengthen students' minds to acquire more knowledge when they pick up reading as a long-term hobby	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	Most Avid Reading Individual Prize	The top 3 students from each Form who borrowed the highest amount of books at the end of each term will be awarded a certificate and a book coupon in value of \$30 (at least 10 books)	Count the number of books borrowed by students at the end of each term	Whole year (term 1 & 2)	Miss Chi	\$1000
c. Encourage students to borrow more books and create a positive reading atmosphere in school	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	InterClass Book Borrowing Competition	The top class from each form which borrowed the most number of books at the end of each term will be awarded a certificate and some gifts (F1-2 at least 30 books, F3-6 at least 20 books)	Count the number of books borrowed by students in different classes at the end of each term	Whole year (term 1 & 2)	Miss Chi	\$2000

d. Activate their use of community reading services and obtain an External Reading Certificate for their student profile records	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	Join a reading scheme organized by Hong Kong Public Library	F.1 students apply the reading scheme in October 2023 (100% application forms ready)	Count the number of student who has already joined the scheme in primary school	Whole year	Miss Chi	
				Distribute the application forms to students and collect the forms back by the end of October 2023 (80% application forms returned)	Count the number of the application forms returned			
				Distribute the booklets to students in November 2023 (80% applicants received the booklets)	Count the number of booklet successfully applied			
				Verify and check the F.1 students' Chinese and English reading records from the <u>HKPL booklet</u> 2 times: 1) by 22nd February 2024 2) by 30th May 2024 (50% participation) (at least 10 records from each student)	F.1 Chinese Teachers and English Literature Teachers fix the collection dates themselves <i>Subject Teachers</i> collect and inter-transfer the booklets of each class for verification <i>Subject Teachers guide Class librarians to collect all the booklets attached with the Class Name List</i> and submit them to Miss Chi (Count the number of			

					booklets returned) Miss Chi will count the total marks for the award certificates after the submission			
e. Develop and enrich the resources in the “EDB Theme-based Reading”	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	Purchase books from the booklist (1) Chinese History and Culture (2) Healthy Living (3) Moral Education	At least 80% budget will be used to purchase books and catalogued in the library system	Purchasing records	Before the year ends	CHC: Mr. P. Chung HL: Miss T. Yeung ME: Miss J. Chui -Miss Chi	\$2000 x3 = \$6000 (adjust with the budget of item a/l)
f. Diversify F.1 students’ reading Interests through promoting the “EDB Theme-based Reading”	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	-A library tour after school for F.1 classes -The tour mainly introduce the school reading schemes, general library knowledge and promote books on the following themes: (1) Chinese History and Culture (2) Healthy	At least 50% students borrow the books during the library tour	Observation and borrow record	1st term	Miss Chi	

			Living (3)Moral Education					
g. Collaborate with SRL Primary Section to strengthen the connection and promote reading	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	Chinese and English Reading Activities will be arranged to the Primary 5 and 6 students	-English activities will be arranged for Primary 6 students by Secondary English Reading Ambassadors -Chinese activities will be arranged for Primary 5 students by Chinese Reading Ambassadors -Training will be given to all Reading Ambassadors by Chinese and English Teachers -Reading materials will be given to Primary Section before Lunar New Year Holiday or Easter Holiday (at least 50% participants enjoy the activity)	Observation Questionnaire	Proposed dates: 4/3/2024-8/3/2024 OR 22/4/2024-30/4/2024 (to be confirmed)	-Chinese and English Teachers -Miss Chi	Provided by Chinese and English Department

2. Enhancing self-regulated learning through blended learning

Targets	Values Concerned		Strategies/ Tasks	Details/ success criteria	Methods of Evaluation	Time Scale	People Responsible	Resources
	Catholic Values	Ten Core Values EDBV01- Perseverance						

	CV01 - Truth CV02 - Justice CV03 - Love CV04 - Life CV05 - Family	EDBV02- Respect for Others EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV08- Law-abidingness EDBV09- Empathy EDBV10- Diligence						
h. Promote online reading platforms and recommended Library ereading materials for students to enhance self-regulated learning via BYOD during DEAR Time	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	-Library eReading Materials on the topic of the school theme for students to read -Jockey Club Funding 1) Kindle 2) Kobo 3) Lightsail	Prepare at least 2 sets of ereading materials for F.2 students to read during DEAR Time on December & April Tuesdays Jockey Club Funding: 1) Kindle (whole school) 2) Kobo (F2 Reading Across Curriculum) 3)Lightsail (F2 & F3 English R-Classes) -50% participants make good use of them during DEAR time	-Library Newsletter uploaded via Google Classroom -Date of eRead during DEAR Time: Term 1: 5/12, 12/12, 19/12 Term 2: 9/4, 16/4, 23/4, 30/4 -fill in Reading Record google form by class teachers -Online report	Whole year (term 1 & 2)	-Miss Chi -Form 2 & Form 3 Class Teachers during DEAR Time -Form 2 & Form 3 R-class English Teacher during lesson	-\$1000 -(Jockey Club funding)

i. Promote the eLibrary platform as a kind of blended learning	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	Launch an InterClass Competition of the Most Avid Reading eReview	-F2 students share at least one Chinese and English book reviews in 100 words will be shared onto eLibrary Platform -Winning Class will be awarded a certificate and some gifts -At least 20% students participate the competition	Count the number of reviews	2nd term	Miss Chi will generate the Most Avid Reading eReview for the Class Competition	\$ 200
j. Enhance the knowledge of library skills and different classification methods (DDC, Four Corner...)	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	Kahoot Quiz for InterClass Competition	-Prepare reading notes for students to read during Easter Holiday -2 Sets of Kahoot Quiz for Junior and Senior Forms -20% students join the game	Top class of each form will be awarded a certificate and some gifts Count the number of participation	2nd term	Miss Chi	\$1000

3. Widening exposure to different learning experiences through STREAM education

Targets	Values Concerned		Strategies/ Tasks	Details/ success criteria	Methods of Evaluation	Time Scale	People Responsible	Resources
	Catholic Values CV01 - Truth CV02 - Justice CV03 - Love	Ten Core Values EDBV01- Perseverance EDBV02- Respect for Others						

	CV04 - Life CV05 - Family	EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV08- Law- abidingness EDBV09- Empathy EDBV10- Diligence						
k Promote books on the topic of school theme STREAM Education	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	- Library Newsletter on the topic of School theme STREAM for students to read - Reading Across Curriculum Talk	Issue Library Newsletter on Oct: S Nov: T & E Dec-Jan: R Feb-Mar: A Apr-May: M A talk will be arranged by Chinese and English Reading Ambassadors in the second term	Monthly Book recommendation (Chinese & English) -Chinese and English Reading Ambassador duty roaster in the second term -Google form	Whole Year Second term	-Miss Chi -Chinese and English Teachers	\$1000
l. Develop and enrich the school-based curriculum resources in STREAM Education	CV03 - Love CV04 - Life CV05 - Family	EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV09- Empathy EDBV10- Diligence	Purchase books from the booklist provided by STREAM Department accordingly	At least 80% of budget will be used by each department Books are catalogued under subject headings in school library automated circulation	Purchasing records	Before the school year ends	-Miss Chi	Each depart ment \$2000 x5 =\$10000 (adjust with the budget of item a/e)

	CV03 - Love CV04 - Life CV05 - Family	EDBV02- Respect for Others EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV08- Law-abidingness EDBV09- Empathy EDBV10- Diligence						
n. Promote the resource of the Basic Law	CV03 - Love CV04 - Life CV05 - Family	EDBV02- Respect for Others EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV08- Law-abidingness	Keep going to arrange the Basic Law Library visit for students of the library club	Over 90% student of the library club will join the visit during OLE day	Observation and participation	2/7/2024	Miss Chi	\$3000
o. Promote important dates in Chinese History	CV03 - Love CV04 - Life CV05 - Family	EDBV02- Respect for Others EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV08- Law-abidingness	NSE Corner will be set up in the library	At least 2 Book displays during the important dates in the Chinese History	Observation Number of book display	Whole year	Miss Chi	\$5000

<p>p. Promote books on Chinese History and Culture</p>	<p>CV03 - Love CV04 - Life CV05 - Family</p>	<p>EDBV01- Perseverance EDBV02- Respect for Others EDBV03- Responsibility EDBV04- National Identity EDBV05- Commitment EDBV06- Integrity EDBV07- Care for Others EDBV08- Law-abidingness EDBV09- Empathy EDBV10- Diligence</p>	<p>Book exhibition will be arranged in the library</p>	<p>Library record</p>	<p>Observation Number of book display</p>	<p>2nd term</p>	<p>Miss Chi</p>	
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